

Official Financial Policy

Welcome to Halifax Plantation Dental Spa. We are happy to have you as a patient and look forward to offering you and your family the finest dental care available.

Before treatment is performed, we will discuss treatment and financial options. This estimate may require modification on the date your treatment is performed if further treatment becomes necessary. Our fees are based on the quality materials we use and the time, effort and skill required in performing your needed treatment. We charge what is usual and customary for our area. We will assist you with your benefit eligibility before treatment to help you calculate your costs and maximize your insurance. Payment is due at the time services are rendered. For your convenience we accept cash, checks, Visa, Mastercard, Discover and American Express. Care Credit may also be available to you. There will be a \$25.00 charge for any returned check.

Emergency clients, new to our practice, should expect to make a payment at the time of service. Once established as an active patient, we will be happy to discuss other payment options.

Insurance benefits are determined by your employer, not your dentist. Your insurance policy is a contract between you and your insurance company. Your insurance coverage, and benefits is your responsibility. Insurance is not a guarantee of payment; it often does not cover all cost involved in treatment. As a courtesy, we will be happy to file your claim for you if you present your dental insurance card and all required employer information. You will be expected to pay for services rendered if this office is unable to verify your insurance information before treatment. Any deductible or estimated co-payment amount will be due at the time of treatment.

If payment for services already rendered has not been paid in full within 45 days, either by you or your insurance company, the remaining balance for your treatment is considered due and must be paid by you.

RESCHEDULING/CHANGE IN SCHEDULING POLICY

Our practice is dedicated to quality care and exceptional service. Our doctors and team spend extensive amounts of time preparing for your visit. Broken and missed appointments create scheduling problems for our team as well as other patients.

Appointments are reserved exclusively for you. As a benefit to you, our valued patient, we may offer to move your appointment to an earlier time if openings arise. We reserve the right to charge and collect 35.00 for any broken appointments. Broken appointments are considered those that are missed (no-show) and cancelled with less than 24 hour advance notice.

Separated or divorced parents of minors, who are responsible for ½ of the cost of a child's/children's dental care: The parent who brings the child in to the dental appointment is responsible for paying the copayment or full fee. If it is necessary, we are happy to hold a credit/debit number from the non custodial parent on file.

Payment plans and financial arrangements are available for comprehensive dental treatment. Please speak to us to make arrangements prior to commencing treatment.

I have read and understand this financial policy.

Printed Name

Signature

Date